Technical and Financial Proposal

HR/Payroll Software

Prepared by: Fahim Khan

Operations Manager

Zaman IT

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ZAMAN IT at a glance

Name of Company	ZAMAN IT
Year Established	21-11-2008
Type of Business	Private Company
Business Function	Website Design, Software Development & Digital Marketing Company
Founders & CEO	Eng. Mohammad Kamruzzaman Khan
Corporate Office Address	Bangladesh Office: House# 63, Road#13, Sector#10, Uttara, Dhaka-1230, USA Office: 7900 Xerxes Ave S, Minneapolis, MN 55431 Malaysia Office: 13, Jalan Dagang 1/1, Taman Dagang, Ampang .68000
Members of	Bangladesh Association of Software & Information Services (<u>BASIS</u>) E-Commerce Association of Bangladesh(ECAB) Bangladesh IT Association(BITA)
Total Employees	75 (Seventy five)
Website Address	www.zaman-it.com
Company Email	Information Desk: hello@zaman-it.com Sales Desk: zamanit2008@gmail.com Support Desk: zamanit007@gmail.com
Skype Address	itsolution2008
Company Phone	(+88) 09612776677, 09612776678
Company Hotline	Information: (+88) 01973009007 Sales: (+88) 01959621322



	Support: (+88) 01938898351
Areas of Expertise	Website development, Software development, Email marketing, SMS marketing, Graphics design
Market Coverage	Bangladesh, USA, UK, Canada, Australia, Saudi Arabia, Dubai, India
Logo	ZAMAN IT WORLD WIDE IT SOLUTION
Motto	Deliver Solutions
Vision	Is to empower dynamic organizations to embrace change simply, quickly and cost-effectively, through our innovative products and services.
Mission	Is to deliver and support adaptable business software and provide value-adding services in our markets that help organizations to manage their dynamic business needs effectively.
Bank Information	Name of Bank: BRAC BANK Address of Bank: ROKEYA SHARONI BRANCH Account No: 1548202099997001 Account Name: ZAMAN IT SWIFT Number: BRAKBDDH





Feature of HR & Payroll Software

Company information: This major module concentrates on providing there with all the necessary information that they would like to know about their organization in view information. They also can edit there information.

Setup: In setup, customer can add information like district, blood group, religion, branch, designation, post, weekend, holy day etc. They can also system setting.

Employee Information: This major module concentrates on providing them, with all the necessary information that they would like to know about any single employee from their organization in employee list. They can also add employee Information in add employee

Attendance: In attendance function customer, can easy way to manage the attendance of their employees. The module gives them all the functionalities required to meet there customized attendance management needs like shift schedule, shift distribute, shift delete, attendance summary, attendance process and upload data.

Leave: In leave, function customer can easy to manage leave setup, calculation and transaction their employees.

Allowance: All the information related to any allowances and benefits provided to employees maintained in this module. This could include details about house rent, allowance, education allowance, allowance distribute, allowance log.

Deduction: All kind of deduction process like deduction setup, distribute and deduction log maintained in this function.

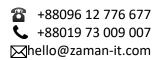
Loan: All the information related to any loan such as loan type and distribute are maintain in this module.

Salary: salary management system that helps keeps track of all their employees' salary transactions. In this system maintained salary process, allowance sheet, deduction sheet, pay slip, bank sheet.

User Manage: In this system, a user can control all of the function. To control all of function user have use panel and access control.

HR Report: HR has all the options to control human resource management solution. They can make any types of combinations to create there custom rules to meet there specific HR needs, which suit their organization. The module gives them all the functionalities such as, present, absent and leaves report. Weekend & holyday report, punch, attendance and late report.





Salary Report: salary management system that helps keeps track of all their employees' salary transactions. In this system maintained salary process, allowance sheet, deduction sheet, pay slip, bank sheet and loan report.

Provident Fund: This module with all the necessary information in provident fund check balance, withdrawals, checks statement, PF deposit, PF loan.

Facility:

- Unlimited User
- Access from anywhere
- Unlimited PC access
- Individual access & user panel
- Low cost & best support

MODULES OF HR & PAYROLL SOFTWARE

Company information

- View Information
- Edit Information

Employee Information

- Add Employee
- Employee list

Setup

- District
- Blood Group
- Religion
- Branch
- Designation
- Post
- Weekend
- Holiday
- System setting



Attendance

- Shift Schedule
- Shift Distribute
- Shift Delete
- Attendance Summary
- Attendance Process
- Upload Data

Leave

- Leave Setup
- Leave Calculation
- Leave Transaction

Allowance

- House Rent Setup
- Allowance Setup
- Education Allowance Setup
- Allowance Distribute
- Allowance log

Deduction

- Deduction Setup
- Deduction Distribute
- Deduction log

Loan

- Loan Type
- Loan Distribute

Salary

- Salary Process
- Allowance Sheet
- Deduction Sheet
- Pay Slip
- Bank Sheet

User Manage



- Use panel
- Access Control

HR Report

- Present Report
- Absent Report
- Leave Report
- Weekend & Holyday Report
- Punch report
- Attendance Report
- Late Report

Salary Report

- Allowance Sheet
- Deduction Sheet
- Pay Slip
- Bank Sheet
- Loan Report

Provident Fund

- Check Balance
- Withdrawals
- Check Statement
- PF Deposit
- PF loan

Development Tools:

Language: PHPDatabase: MySQLFramework: CI



Price for one company & one branch & one shift with 3-month free support:

Package	Price(One Time)
10-50 Employees	1,00,000/=
51-100 Employees	1,50,000/=
101-300 Employees	2,00,000/=
301-1000 Employee	3,00,000/=
1001-4,000 Employees	5,00,000/=

Price for one company & one branch & two shift with 3-month free support:

Package	Price(One Time)
10-50 Employees	2,00,000/=
51-100 Employees	3,00,000/=
101-300 Employees	4,00,000/=
301-1000 Employee	5,00,000/=
1001-4,000 Employees	8,00,000/=

Price for one company & one branch & three shift with 3-month free support:



Package	Price(One Time)
101-300 Employees	6,00,000/=
301-1000 Employee	8,00,000/=
1001-4,000 Employees	10,00,000/=

Payment Procedure:

- 50 % advance payment for HR-Payroll-Software
- 50 % due payment within 3 days after complete the full project.
- Client must provide all content with work order.
- Payment will goes to "ZAMAN IT" account pay cheque.
- Yearly Support Cost: 20% of software price.

ZAMAN IT

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OUR CLIENTS



























































Thank You.....