

# Technical and Financial Proposal

HR/Payroll Software

**Prepared by: Fahim Khan**

Operations Manager

**Zaman IT**

Phone: +88 09612776677

Cell: +88 01973 009007

Email: hi@zaman-it.com

Skype: itsolution2008



## ZAMAN IT at a glance

<b>Name of Company</b>	ZAMAN IT
<b>Year Established</b>	21-11-2008
<b>Type of Business</b>	Private Company
<b>Business Function</b>	Website Design, Software Development & Digital Marketing Company
<b>Founders &amp; CEO</b>	Eng. Mohammad Kamruzzaman Khan
<b>Corporate Office Address</b>	Bangladesh Office: House# 63, Road#13, Sector#10, Uttara, Dhaka-1230, USA Office: 7900 Xerxes Ave S, Minneapolis, MN 55431 Malaysia Office: 13, Jalan Dagang 1/1, Taman Dagang, Ampang .68000
<b>Members of</b>	Bangladesh Association of Software & Information Services ( <u>BASIS</u> ) E-Commerce Association of Bangladesh(ECAB) Bangladesh IT Association(BITA)
<b>Total Employees</b>	75 (Seventy five)
<b>Website Address</b>	<a href="http://www.zaman-it.com">www.zaman-it.com</a>
<b>Company Email</b>	Information Desk: <a href="mailto:hello@zaman-it.com">hello@zaman-it.com</a> Sales Desk: zamanit2008@gmail.com Support Desk: zamanit007@gmail.com
<b>Skype Address</b>	itsolution2008
<b>Company Phone</b>	(+88) 09612776677, 09612776678
<b>Company Hotline</b>	Information: (+88) 01973009007 Sales: (+88) 01959621322

	Support: (+88) 01938898351
<b>Areas of Expertise</b>	Website development, Software development, Email marketing, SMS marketing, Graphics design
<b>Market Coverage</b>	Bangladesh, USA, UK, Canada, Australia, Saudi Arabia, Dubai, India
<b>Logo</b>	
<b>Motto</b>	Deliver Solutions
<b>Vision</b>	Is to empower dynamic organizations to embrace change simply, quickly and cost-effectively, through our innovative products and services.
<b>Mission</b>	Is to deliver and support adaptable business software and provide value-adding services in our markets that help organizations to manage their dynamic business needs effectively.
<b>Bank Information</b>	Name of Bank : BRAC BANK Address of Bank : ROKEYA SHARONI BRANCH Account No : 1548202099997001 Account Name : ZAMAN IT SWIFT Number : BRAKBDDH

## Feature of HR & Payroll Software

**Company information:** This major module concentrates on providing there with all the necessary information that they would like to know about their organization in view information. They also can edit there information.

**Setup:** In setup, customer can add information like district, blood group, religion, branch, designation, post, weekend, holy day etc. They can also system setting.

**Employee Information:** This major module concentrates on providing them, with all the necessary information that they would like to know about any single employee from their organization in employee list. They can also add employee Information in add employee

**Attendance:** In attendance function customer, can easy way to manage the attendance of their employees. The module gives them all the functionalities required to meet there customized attendance management needs like shift schedule, shift distribute, shift delete, attendance summary, attendance process and upload data.

**Leave:** In leave, function customer can easy to manage leave setup, calculation and transaction their employees.

**Allowance:** All the information related to any allowances and benefits provided to employees maintained in this module. This could include details about house rent, allowance, education allowance, allowance distribute, allowance log.

**Deduction:** All kind of deduction process like deduction setup, distribute and deduction log maintained in this function.

**Loan:** All the information related to any loan such as loan type and distribute are maintain in this module.

**Salary:** salary management system that helps keeps track of all their employees' salary transactions. In this system maintained salary process, allowance sheet, deduction sheet, pay slip, bank sheet.

**User Manage:** In this system, a user can control all of the function. To control all of function user have use panel and access control.

**HR Report:** HR has all the options to control human resource management solution. They can make any types of combinations to create there custom rules to meet there specific HR needs, which suit their organization. The module gives them all the functionalities such as, present, absent and leaves report. Weekend & holyday report, punch, attendance and late report.

**Salary Report:** salary management system that helps keeps track of all their employees' salary transactions. In this system maintained salary process, allowance sheet, deduction sheet, pay slip, bank sheet and loan report.

**Provident Fund:** This module with all the necessary information in provident fund check balance, withdrawals, checks statement, PF deposit, PF loan.

**Facility:**

- Unlimited User
- Access from anywhere
- Unlimited PC access
- Individual access & user panel
- Low cost & best support

## MODULES OF HR & PAYROLL SOFTWARE

### # Company information

- View Information
- Edit Information

### # Employee Information

- Add Employee
- Employee list

### # Setup

- District
- Blood Group
- Religion
- Branch
- Designation
- Post
- Weekend
- Holiday
- System setting

## # Attendance

- Shift Schedule
- Shift Distribute
- Shift Delete
- Attendance Summary
- Attendance Process
- Upload Data

## # Leave

- Leave Setup
- Leave Calculation
- Leave Transaction

## # Allowance

- House Rent Setup
- Allowance Setup
- Education Allowance Setup
- Allowance Distribute
- Allowance log

## # Deduction

- Deduction Setup
- Deduction Distribute
- Deduction log

## # Loan

- Loan Type
- Loan Distribute

## # Salary

- Salary Process
- Allowance Sheet
- Deduction Sheet
- Pay Slip
- Bank Sheet

## # User Manage

- Use panel
- Access Control

### # HR Report

- Present Report
- Absent Report
- Leave Report
- Weekend & Holyday Report
- Punch report
- Attendance Report
- Late Report

### # Salary Report

- Allowance Sheet
- Deduction Sheet
- Pay Slip
- Bank Sheet
- Loan Report

### # Provident Fund

- Check Balance
- Withdrawals
- Check Statement
- PF Deposit
- PF loan

### Development Tools:

- Language: PHP
- Database: MySQL
- Framework: CI

**Price for one company & one branch & one shift with 3-month free support:**

<b>Package</b>	<b>Price(One Time)</b>
10-50 Employees	1,00,000/=
51-100 Employees	1,50,000/=
101-300 Employees	2,00,000/=
301-1000 Employee	3,00,000/=
1001-4,000 Employees	5,00,000/=

**Price for one company & one branch & two shift with 3-month free support:**

<b>Package</b>	<b>Price(One Time)</b>
10-50 Employees	2,00,000/=
51-100 Employees	3,00,000/=
101-300 Employees	4,00,000/=
301-1000 Employee	5,00,000/=
1001-4,000 Employees	8,00,000/=

**Price for one company & one branch & three shift with 3-month free support:**



Package	Price(One Time)
101-300 Employees	6,00,000/=
301-1000 Employee	8,00,000/=
1001-4,000 Employees	10,00,000/=

#### Payment Procedure:

- 50 % advance payment for HR-Payroll-Software
- 50 % due payment within 3 days after complete the full project.
- Client must provide all content with work order.
- Payment will goes to “ZAMAN IT” account pay cheque.
- Yearly Support Cost: 20% of software price.

#### ZAMAN IT

- **Phone:** +8809612776677, Mob: +8801973009007
- **Skype:** itsolution2008
- **Whatsapp:** +8801973009007
- **Email:** hello@zaman-it.com, zamanit2008@gmail.com
- **Web:** www.zaman-it.com

#### Address:

- **Bangladesh Office:** House# 63, Road#13, Sector#10, Uttara, Dhaka-1230, Phone: 008801973009007
- **USA Office:** 7900 Xerxes Ave S, Minneapolis, MN 55431, Phone: 9523148186
- **Malaysia Office:** 13, Jalan Dagang 1/1, Taman Dagang, Ampang .68000 Selangor. Phone: +601127769975

## OUR CLIENTS



Thank You.....